



April 24, 2015

To: Executive Board

Subject: **Request to Issue Invitation for Bids (IFB) No. 15-042 – Arcadia Facility Improvements**

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### **Recommendation**

Authorize the Executive Director to Issue IFB No. 15-042 for construction services to undertake renovations to the Arcadia Operations and Maintenance Facility.

### **Analysis**

Foothill Transit began bus operations from the Arcadia Operations & Maintenance Facility in 2002. The facility last received renovations in 2008 which included remodeling of the operators and dispatch area, along with some replacement of furniture in the operators' area. While the facility has been well maintained over the years, it is in need of improvements in both the administration and maintenance buildings. The planned improvements will restore the facility to Foothill Transit standards and provide coach operators and staff a clean and inviting work environment.

Some elements of the Arcadia O&M Facility Improvements include:

- Replacement of original cabinetry and countertops in the break room and training room areas
- Remodeling of the original administration reception desk area and visitor area
- Replacement of the motorized roll up door at the administration reception desk
- Application of new paint at select interior and exterior locations
- Installation of a noise barrier window system at the dispatch area
- Installation of new tile flooring in the break room and training room areas
- Installation of a new designated smoking area
- Improvements to the roll out shelter with the addition of a louver system to provide shade



**Foothill Transit**

## **Executive Board Meeting**

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### **Budget Impact**

Funding is included in Foothill Transit's approved Fiscal Year 2014-2015 budget for facility maintenance and rehabilitation.

Sincerely,

A handwritten signature in blue ink, appearing to read 'V. Saucedo'.

Vincent Saucedo  
Construction Project Manager

A handwritten signature in blue ink, appearing to read 'D. Barnes'.

Doran J. Barnes  
Executive Director